

515 North Avenue
New Rochelle, NY 10801

Wilfredo Melendez
City Manager

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**City of New Rochelle
New York**

January 31, 2025

Wilbert Ortiz
[REDACTED]

Dear Mr. Ortiz:

Please be advised that at the City Council meeting, the Mayor and City Council unanimously voted in favor of your appointment to the Local Ethics Board for a term to expire **January 31, 2026**.

Please arrange to take the Oath of Office with the City Clerk. Ms. Kim Jones can be reached at [REDACTED]

If I can be of any assistance, please do not hesitate to contact my office.

Sincerely,

Wilfredo Melendez, C.E.
City Manager

WM/sg

cc: City Clerk