

WILBERT ORTIZ

OBJECTIVE ETHICS COMMITTEE

Experience

NEW ROCHELLE CITY MARSHAL 2019-PRESENT/ INSPECTOR GENERAL NOV. 2021-PRESENT

My duties are, but are not limited to, executing judgments, civil warrants, replevin of property and serving respondent's court appearance dates. Maintain and file documents pertaining to these matters. Observe legal statutory mandates when serving legal documents and enforcing legal orders. Maintain communication with court staff, attorneys, petitioners, management companies, respondents, county agencies and court clerks to remain informed on particulars of all matters that I can act upon. Serve City Code violations, assist on the city's tax lien and possession of properties, work alongside the Ethics Committee in reviewing and approving financial disclosure forms.

NEW YORK STATE COURT OFFICER/ SERGEANT - FEB. 2003 - MAY 2019
OFFICE OF COURT ADMINISTRATION/ NEW YORK STATE COURTS

My assignment as a Sergeant entailed but were not limited to supervising court officers, court facilities and its daily court functions. Ensure the administrations safety protocols and methods were being observed by court personnel and the public. Prepare incident and monthly operational command reports. Maintained and filed all reports on a daily and yearly basis.

NEW YORK POLICE DEPARTMENT/ SCHOOL SAFETY DIVISION AUG.1986-FEB 2003

NYC BOARD OF EDUCATION/ NYC POLICE DEPARTMENT

As an officer I was assigned to many problematic schools in the borough of the Bronx, City of New York. My objective was to ensure the safety of the students and the school's personnel. Worked in conjunction with the NYPD Community Police personnel to determine and implement preventive measures to deter criminal activity in the school and in surrounding areas.

BEAU DIETL AND ASSOCIATES/ EXECUTIVE PROTECTION MAY 2005- 2019 PT

My duties and responsibilities were in Executive Protection and investigations. In Executive Protection, my duties were to eliminate any potential threat, in a preventive manner, to the principal individual protected and his family. In conducting Private investigations, it entailed conducting surveillance (video and observational), conduct background checks, conduct interviews and submit reports to my supervisors on all matters which pertained to each investigation.

M and M SECURITY / EXECUTIVE PROTECTION SEPT.2008- AUGUST 2018 PT

My duties were to safeguard the CEO of a Hedge Fund and his family in Westchester County and in New York City. My duties were to deter any threat by establishing presence and awareness of our surroundings and/or while traveling.

Skills
Bilingual

Education

BERNARD BARUCH CITY UNIVERSITY OF NEW YORK
SEPTEMBER 1984 – DECEMBER 1986 LIBERAL ARTS/BUSINESS

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
SEPTEMBER 2000 – OCTOBER 2001 LIBERAL ARTS

References

UPON FURTHER REQUEST